



**TOWN OF LOS GATOS  
PLANNING COMMISSION  
REPORT**

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**MINUTES OF THE PLANNING COMMISSION MEETING  
AUGUST 26, 2020**

The Planning Commission of the Town of Los Gatos conducted a Regular Meeting on Wednesday, August 26, 2020, at 7:00 p.m.

**This meeting was conducted utilizing teleconferencing and electronic means consistent with State of California Executive Order N-29-20 dated March 17, 2020, regarding the COVID19 pandemic and was conducted via Zoom. All planning commissioners and staff participated from remote locations and all voting was conducted via roll call vote.**

**MEETING CALLED TO ORDER AT 7:00 P.M.**

**ROLL CALL**

Present: Chair Melanie Hanssen, Vice Chair Kathryn Janoff , Commissioner Mary Badame, Commissioner Jeffrey Barnett, Commissioner Kendra Burch, Commissioner Matthew Hudes, and Commissioner Reza Tavana

Absent: None.

**VERBAL COMMUNICATIONS**

None.

**CONSENT ITEMS (TO BE ACTED UPON BY A SINGLE MOTION)**

**1. Approval of Minutes – August 12, 2020**

**MOTION:** Motion by Commissioner Hudes to approve adoption of the Consent Calendar. **Seconded** by Commissioner Burch.

**VOTE:** Motion passed unanimously

**PUBLIC HEARINGS**

**2. Amendments to the Town Code Regarding Outdoor Lighting and Modifications to the Residential Design Guidelines**

Town Code Amendment Application A-20-005

Location: Town Wide

Applicant: Town of Los Gatos

Staff: Jennifer Armer

Forward a Recommendation to the Town Council for Approval of Amendments to Chapter 29 (Zoning Regulations) of the Town Code regarding Outdoor Lighting and modifications to the Residential Design Guidelines.

Jennifer Armer, Senior Planner, presented the staff report.

Opened and closed Public Comment.

Commissioners discussed the matter.

**MOTION:**                   **Motion by Commissioner Badame** to forward to Town Council a recommendation of approval of Amendments to Town Code Chapter 29 regarding Outdoor Lighting and modifications to the Residential Design Guidelines in consideration of the comments by Commissioner Hudes and Commissioner Barnett. **Seconded by Commissioner Barnett.**

**VOTE:**                   **Motion passed unanimously.**

**3. Request for Modification to an existing Architecture and Site Application to Remove Underground Parking for Construction of a Commercial Building in the North Forty Specific Plan**

Architecture and Site Application S-20-012

APN 424-56-017

Property Owner/Appt: Summerhill N40, LLC

Project Planner: Jocelyn Shoopman

Consider approval of a Request for modification to an existing Architecture and Site Application (S-13-090) to remove underground parking for construction of a commercial building (Market Hall) in the North 40 Specific Plan area.

**Commissioner Burch announced that she would recuse herself from the public hearing due to proximity of her home to the subject property.**

Jocelyn Shoopman, Associate Planner, presented the staff report.

Commissioners discussed the matter.

**MOTION:**                   **Motion by Commissioner Hudes** to continue the public hearing to the meeting of September 9, 2020. **Seconded by Commissioner Badame.**

**VOTE:**                   **Motion passed unanimously.**

## **OTHER BUSINESS**

### **REPORT FROM THE DIRECTOR OF COMMUNITY DEVELOPMENT**

Joel Paulson, Director of Community Development

- None.

## **SUBCOMMITTEE REPORTS/COMMISSION MATTERS**

### **Historic Preservation Committee**

Commissioner Hudes

- The HPC met August 26, 2020 and considered four items:
  - o 445 Los Gatos Boulevard
  - o 411 San Benito Avenue
  - o 32 Walnut Avenue
  - o Final review of the Historic Preservation portion of the General Plan

### **General Plan Advisory Committee**

Commissioner Hanssen

- The GPAC canceled its August 20, 2020 meeting and rescheduled to September 3, 2020 where the Committee will do a second review of the Mobility Element.

### **Commission Matters**

Commissioner Hanssen

- It is important when doing the General Plan 20-year update to look for more opportunities to insert objective standards which will benefit everyone because there would no longer be questions of interpretation or opinion. It would be helpful, especially in the area of land use and community design where there is a high need for objective standards, to have a subcommittee that would suggest areas where objective standards would be helpful and possible. The subject of objective standards in the General Plan will be heard at the Planning Commission's September 9, 2020 meeting.

**ADJOURNMENT**

The meeting adjourned at 7:47 p.m.

This is to certify that the foregoing is a true and correct copy of the minutes of the August 26, 2020 meeting as approved by the Planning Commission.

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/s/Vicki Blandin